



BUILDING PERMIT APPLICATION

CITY OF TROY

DEPARTMENT OF BUILDING INSPECTIONS
500 W. BIG BEAVER ROAD
TROY, MICHIGAN 48084
248-524-3344

BUILDING

Date: _____

Project Information

Job Address: _____ Suite # _____
Lot: _____ Subdivision: _____ Sidwell # _____

Building Type

☐ Industrial ☐ Office ☐ Commercial ☐ Multiple ☐ Other _____
☐ Residential ☐ Duplex ☐ Condo

Request For Building Permit To:

☐ Construct ☐ Complete ☐ Add to ☐ Alter ☐ Repair ☐ Demolish ☐ Other _____
☐ New Building ☐ Existing Structure ☐ Tenant Space ☐ Spa ☐ Other _____
☐ Garage/Accessory Building ☐ Deck ☐ Patio ☐ Pool

Additional Information on location of Construction (Floor/area of bldg.) _____

Size of Bldg./Addition/Tenant Space/Garage/Deck/etc.: _____

ZONING: _____ USE GROUP: _____ CONST. TYPE: _____

ESTIMATED COST OF CONSTRUCTION \$ _____ By Contractor \$ _____ By Department

Applicant Information

Name: _____ Phone: _____ Fax: _____
Address: _____ City: _____ State: _____ Zip: _____
License # _____ Federal ID # _____ MESC # _____ Comp. Carrier _____

Owner Information

Name: _____ Phone: _____ Fax: _____
Address: _____ City: _____ State: _____ Zip: _____

PLOT PLANS SHALL BE Submitted on Separate Sheets and shall show all easements and measurements (must be correct and in detail).
Show all streets abutting lot, indicate front of lot, show all buildings, existing and proposed distances to lot lines.

I, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT AND THAT I HAVE REVIEWED ALL DEED
RESTRICTIONS WHICH MAY APPLY TO THIS CONSTRUCTION AND AM AWARE OF MY RESPONSIBILITY THEREUNDER.

Homeowner Affidavit

I hereby certify that the work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State of Michigan Building Code and shall not be enclosed, covered up or occupied until it has been **inspected** and **approved**. I will cooperate with the Building Inspector and assume all responsibility to arrange for necessary inspections.

Section 23a of the state construction code act of 1972, 1972PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant: _____ Date: _____
(owner's signature indicates compliance with homeowner's affidavit)

Or
Authorized Agent: _____

Subscribed and sworn to before me this _____ day of _____ Notary Public, _____ County, Michigan

My commission expires _____

**A SOIL EROSION PERMIT MAY BE NECESSARY FOR YOUR BUILDING PERMIT TO BE PROCESSED
PLEASE SEE THE ENGINEERING DEPARTMENT**

FOR BUILDING DEPARTMENT USE ONLY

APPROVED BY: ☐ Plan Commission

☐ Board of Zoning Appeals

☐ City Council

Date: _____

Date: _____

Date: _____

PLAN ANALYST COMMENTS: _____

SPECIAL STIPULATIONS: _____

Plan Review Fee Paid \$ _____ Date _____

Soil Erosion _____

FEES DUE:

Building Permit Fee	\$ _____	Sewer Fee	\$ _____
		Water Fee Due	\$ _____
Certificate of Occupancy	\$ _____	Structural Review Fee	\$ _____
Bond (refundable)	\$ _____	Plans [] Rolled	
Plan Review Fee	\$ _____	[] Folded	
Add’nl Plan Review Fee	\$ _____	[] Attached	
Micro Film Charge	\$ _____		
Grade Inspection	\$ _____		
Street Maintenance Fee	\$ _____		
Tree Deposit	\$ _____		
TOTAL DUE	\$ _____		

APPROVED BY: _____ DATE: _____